WEEKLY ISD PROJECT REPORT

Project: Vehicle Related Violations (VRDX) Operational Readiness

Reporting Period: 03/17/12 – 3/30/2012

Executive Sponsor(s) Data Management Steering Committee *Rich Johnson, Chair of Committee*	**IT Project Manager**: Michael Walsh Michael.walsh@courts.wa.gov 360-705-5245
Business Area Manager: Jennifer Creighton	**Consultant/Contracting Firm:** NA

Description: Vehicle Related Violations (VRV) was designed to automate the input and submittal of parking violations as received by local courts through local enforcement agencies (LEAs). The VRV website provides a service for jurisdictions to get access to the technical information and data needed for them to setup and build data exchanges for use on the jurisdictions side. The AOC has successfully implemented the VRV DX solution with Everett Municipal Court and is now preparing to execute the final two planning steps required before making VRV broadly available statewide. The focus of this engagement between CodeSmart Inc. and AOC is to enable VRV Operational Readiness inclusive of performance tuning, infrastructure setup, and transition to ISD Operations for ongoing support and maintenance.

Business Benefit: The VRV Operational Readiness Project will prepare a solution for extended pilot use and eventual statewide implementation. The ongoing work will improve performance for the VRV pilot application with the goal of handling anticipated workload and transaction capacity, perform infrastructure cleanup and ensure optimal environment configuration for ongoing support and maintenance. The Customer Website for Data Services is ready for the extended pilot.

Business Drivers (please X box)				
	Improve Decision Making ☐	Improve Information Access ☒	Improve Service or efficiency ☒	Manage Risks ☐
	Maintain the business ☐	Manage the costs ☐	Increase organizational capability ☐	Regulatory compliance or mandate ☐

JISC Approved Budget	**Allocated** (Don't fill in)	**Actual** (Don't fill in)
	$	

Current Status (green=on schedule, yellow=potential or current risks, red=significant risk to cost, schedule, deliverables.)	**Scope**	●	**Schedule**	▲	**Budget**	●

Status Notes

Tier 2 assessment forms are being evaluated by the AOC for the intention of submitting on boarding requirements to DES for Tier 2 DES release group start up. DES is reporting a 30 day delay in their current release group. This has pushed the start of of the Tier 2 group out to May 1st.

Next steps: Work with the Tier 2 courts (Lynnwood, Fife, and Tacoma) on the on-boarding collaborartion with JINDEX and the Department of Enterprise Services.

Work on transitioning the VRV on boarding process to Operations is in prgress.

Progress : (bar is table cells, red is border to update)

Phase (what phase) is project currently in	☐ Initiate	☐ Planning	☒ Execute	☐ Close

Schedule		
	Planned Start Date: 3/22/2010	**Planned Completion Date:** 6/30/2012
	Actual Start Date: 3/24/2010	**Actual Completion Date:**

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Activities Completed	Impact/Value
✓ Business and Technical assessments have been received and business rooting rules defined.	These are the technical requirements DES requires to set up the web service connectivity.
Activities Planned	**Impact/Value**
° Prep for JINDEX on boarding	Complete business and technical assessment forms, submit to WTSC to schedule a JINDEX release group and start date.
° Complete the Maintenance Transition Plan	Finalize the operational sustainability of VRV to the Operations.

Milestones Planned and Accomplished

Milestone	Original Date	Revised Date	Actual Date
On-board Tier 1 (Issaquah, Lakewood)	4/01/2011	3/1/2012	3/13/2012
On-board Tier 2 (Tacoma, Lynnwood, and Fife)	5/01/2011	June 2012	
Complete VRV Maintenance Transition	6/1/2011	July 2012	

Risks Management

Risk Events	High/ Medium/ Low	Risk Mitigation

Additional Comments