BI-WEEKLY ISD PROJECT REPORT

Initiative: ITG 009: Add Accounting Information to the Data Warehouse

JIS Operational Plan: Initiation

Reporting Period 3/31/2012 - 4/14/2012

Project Sponsor(s): **Rich Johnson (DMSC Chair)**	**IT Project Manager:** **N/A, Business Area Manager is providing backup**
Business Area Manager: **William Cogswell (Acting)**	**Consultant/Contracting Firm:** N/A

Description: This project is a result of the approval and prioritization of IT Governance request 009 (ITG 09). This request identified eleven reports that are either unworkable in the mainframe format or are new reports to be created.

Business Benefit:

These reports will give the courts better tracking of accounting information, better budget and revenue forecasting, new or improved audit and operational reports, and the ability to answer accounting inquiries from other agencies.

This is a multi-court level request, bringing value to both the Superior Courts and to the Courts of Limited Jurisdiction.

Business Drivers (place x in box)				
	Improve Decision Making ☒	Improve Information Access ☒	Improve Service or efficiency ☒	Manage Risks ☒
	Maintain the business ☒	Manage the costs ☒	Increase organizational capability ☒	Regulatory compliance or mandate ☐

JISC Approved Budget	**Allocated** (Don't fill in)	**Actual** (Don't fill in)
	$	

Current Status (green=on schedule, yellow=potential or current risks, red=significant risk to cost, schedule, deliverables.)	**Scope**	●	**Schedule**	●	**Budget**	●

Progress : (bar is table cells, red is border to update)

March 2012 – 15%

100%

Phase (what phase is project currently in	☐ Initiate	☐ Planning	☒ Execute	☐ Close

Schedule		
	Planned Start Date: Aug 2011	**Planned Completion Date:** Jan 2013
	Actual Start Date: Aug 2011	**Estimated Actual Completion Date:**

BI-WEEKLY ISD PROJECT REPORT

Activities Completed	Impact/Value
✓ Completed RDS and prototypes for "Detail of A/R type codes entered, paid, outstanding" schedule for release in April 17.	✓ In process of obtaining user final approval of report
✓ Completed requirements for first review for "Summary of A/R type codes entered, paid, outstanding" for review by the work group at their March 20 meeting.	✓ Obtain complete user requirements
✓ Began design of tables for reports 5 based on additional business requirements	✓ Obtain complete user requirements
✓ Finalized modifications to obligation history and obligation summary tables to support report 3 and 4 .	✓ Provide data for requested reports
✓ Continued design of new trust table to support" Cases with A/Rs Paid-in-Full – INCLUDING TRUST".	✓ Provide data for requested reports
✓ Began design work on tables to support reports 6 and 14	✓ Provide data for requested reports
✓ Completed requested changes for obligor and obligation detail reports to add additional person information. Scheduled for April 17th release.	✓ Provide additional information for reports
✓ Completed requested changes for Cases with ARs Paid-in-Full to optionally exclude disposed cases from the report. Scheduled for April 17th release.	✓ Enable users to process smaller reports
Activities Planned	**Impact/Value**
✓ Release "Summary of A/R type codes entered, paid, outstanding". Scheduled for June release	✓ Obtain user approval
✓ Begin RDS for	✓ Provide new accounting reports, or improve existing reporting capabilities
✓ Begin design of RDS for "Monthly interest accruals associated with A/R type codes"	✓ User 1st review of requirements and prototype
✓ Complete design of interest, trust, and revenue table and obtain design committee approval; begin loading data to development environment. Need for report 5 and 6	✓ Provide data for requested reports

Risks Management

Risk Events	High/ Medium/ Low	Risk Mitigation
• Space requirements for report development on production server is insufficient	• Low	• Infrastructure needs to increase disk partitioning and add additional space

DRAFT

BI-WEEKLY ISD PROJECT REPORT

Additional Comments

Approved report priority list

Group A	1. Cases with A/Rs Paid-in-Full – EXCLUDING TRUST	Released to production 12/20/2011
	2. Cases with finding date and A/Rs in "potential" status	Released to production 2/21/2012
	3. Detail of A/R type codes entered, paid, outstanding	Scheduled for release 4/17/2012
	4. Summary of A/R type codes entered, paid, outstanding	2nd review scheduled 5/15/2012 Scheduled for release 6/17/2012
	5. Monthly interest accruals associated with A/R type codes	1st review scheduled 5/15/2012
Group B	6. Remittance Summary by BARS codes	
	7. Cases with A/Rs Paid-in-Full – INCLUDING TRUST	
Group C	8. A/R balance by type, A/R and payment aging	
	9. Collection case information	
Group D	10. Collection reports for parking cases	
Group B	11. Legal Financial Obligation (LFO) Report	
	12. PMR: Detail/Summary aged accounts receivables	
	13. PMR: Detail/Summary of accounts assigned to various stages of collections	
	14. Case Financial History Report (CFH) – received and ordered	

DRAFT